



ATH Group Ltd



Job Title: Traffic Associate Abacus Transport

Reports To: Shift Manager Abacus Transport

The Business:

Abacus is a family-owned business with a friendly, fun, unique and dynamic feel to it. You certainly won't be another number here. The Company specialises in hazardous delivery, warehousing and storage, air freight, shipping container freight, pallet networks and general haulage. It operates over two depots using its own vehicles to provide transportation services to over 250 customers.

Role:

As the Traffic Associate you will be primarily responsible for liaising with drivers and customers ensuring that all loads arrive on time and to the correct location and all collections are co-ordinated.

Responsibilities:

- Deal with delivery queries.
- Deal with driver breakdowns and RTA's.
- Manage drivers on return and carry out driver debriefs
- Plan collections.
- Set a culture of excellence and soaring quality insisting on the highest standards and enforce them.
- Be prepared to roll your sleeves up and get involved in key problems as required.

This job description is not exhaustive. You should be aware that you may be required to perform duties other than those for which you are primarily employed as directed by your Shift Manager. On occasions you may also be required to assist ATH Group and its subsidiary businesses.

Essential Experience

- 2-3 years' experience in a transport office in a high tempo general haulage environment.
- London knowledge and big inner city delivery experience.
- Effective time management.
- Attention to detail.
- Deescalating stressful situations.
- Confidence to deal with all different types of person.

Leavesden Park Suite 1, 5 Hercules Way, Watford, Hertfordshire, England, WD25 7GS

Company number 09919935

Tel: 01923 260333

Fax: 01923 260444

E-mail: info@athgroup.co.uk



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Desirable Experience

- Palletforce Network.
- Hazchem Network.
- H&S.
- OPEX.
- Hazardous delivery.

Minimum Qualifications

- Fluent in written and spoken English.

Desirable Qualifications

- Driver CPC
- Driver Tacho Card
- Cat C driving licence
- No more than 6 points
- ADR
- Moffett

Benefits & Remuneration

- Salary based on Experience
- Performance bonus.
- People's Pension scheme.
- Cycle to work scheme.
- Free training – Any course or training is available if it would be of benefit to the business and applicable to your role.
- 28 days paid holiday including Bank Holidays.

Shift Pattern

Various available

Location

- Abacus Transport Ltd, Abacus Masters Yard, Railway Terrace, Kings Langley, Hertfordshire WD4 8JA.

Application reference ID

- ATTA/0001SWAM

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How to apply

- Please send a copy of your CV to: Gina.Smith@athgroup.london quoting the application reference ID above.

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